



Alberta Bowl 2018

Brought to you by the Regional Municipality of Wood Buffalo, The Wood Buffalo Football League (WBFL) and MacDonald Island Park

HOST ORGANIZING COMMITTEE

Brendan Toner – Championship Chair

George Grant – ASAA Football Commissioner

John Paton – Executive Director, ASAA

Deanna Metro – Assistant Director, ASAA

Tim Enger – Technical Director, Football Alberta

Brent Easton – Athletic Director, Father Mercredi CHS

Kevin Garbuio – Head Coach, Father Mercredi Trappers Football

Craig Hurley – Athletic Director, Holy Trinity CHS

Kwame Osei – Head Coach, Holy Trinity Northern Knights Football

Tyler Cole – Fort McMurray Tourism

The Game Day and Event Team at MacDonald Island Park

LEAD VOLUNTEERS

The Wood Buffalo Football League (WBFL)

Holy Trinity Parents Association

Father Mercredi Football Parents Association

Westwood Trojans Football Association

Composite Miners Football Association

GAME SCHEDULE

All games will be played at beautiful SMS Equipment Stadium at Shell Place,
MacDonald Island Park.

1 MacDonald Dr, Fort McMurray, AB.

Friday, November 23

4:00pm - J.C. Charyk (Hanna) vs. St. Joseph's (Brooks)

7:00pm - Canmore Wolverines vs. St. Paul Lions

Saturday, November 24, 2018

11:00am - Cochrane Cobras vs. Holy Rosary Raiders (Lloydminster)

2:30pm - Holy Trinity Academy Knights (Okotoks) vs. Lloydminster Barons

6:00pm - St. Francis Browns (Calgary) vs. Harry Ainlay Titans (Edmonton)

PRACTICE SCHEDULES

Both SMS Equipment Field and the Indoor Turf facility at Shell Place are available in
1.5 hour time slots as early as Thursday, November 22, at 9:00am.

Please contact Brendan Toner at 780-880-2792 to confirm your practice times.

There are currently openings left on the indoor turf for Friday, November 23, at
12:30pm and 7:30pm. Outdoor turf can be booked on Friday up until 3:00pm and
there are multiple bookings available.

ARRIVAL, CHECK IN, AND CHANGE ROOM ACCESS

Change rooms will be available to teams an hour before their scheduled game.
There are multiple options for storing equipment if you wish to arrive early to
watch the other games. Call Brendan Toner 780-880-2792 when you are arriving to
check in to the facility and get access to your spaces.

COACHES MEETING CONFERENCE CALL

Coaches meeting will be via conference call on Wednesday, November 21, at 8:00 pm.

All coaches will be provided with conference call dial in information on Monday, November 19.

LOCAL MEDIA CONFERENCE

A local media scrum will take place at Shell Place, Thursday, November 22, at 5:00pm.

REGISTRATION/TEAM PHOTO & ROSTER

*Team registration is completed via the ASAA Championship website

Step 1: Download and complete the ASAA Provincial Roster Form and save it as an Excel file

Step 2: Fill out the ASAA Provincial Championship Registration Form online. You will need to upload your ASAA Provincial roster form to the registration form.

Step 3: Your school Athletic Director will need to ensure that your team roster is updated in the Sport Registration System (SRS) and indicates which athletes will be attending provincials. A team photo should be added in the SRS.

Note: Each finalist school will be sent an invoice from the ASAA office in the amount of \$550 + \$1 Loonie Fee per Athlete. Please do NOT bring a cheque to the Alberta Bowl.

The deadline to register is Monday, November 19, 2018 at noon.

If you have any difficulties with registration, please contact Deanna Metro

deanna@asaa.ca

780-643-1888

TOURNAMENT ENTRY FEES

As per ASAA Policy Section XIV.6.A, each team participating in provincial playoffs will be charged an entry fee as follows:

Quarterfinalists: \$275

Semifinalists: add \$175 to QF fee for a total of \$450

Finalists: add \$100 to SF fee for a total of \$550

Entry Fees are charged as cost recovery only for officials.

Please do NOT bring a cheque with you to Alberta Bowl; the ASAA office will send invoices to all teams at the end of the season.

HOME TEAMS/JERSEY COLOURS

All NORTH teams are the designated Home teams, as per annual rotation.

All NORTH teams get preference of which colour they are going to wear.

The NORTH teams have until the Tuesday leading up to the Alberta Bowl, to decide what colour they will be wearing and must inform the ASAA office so that the office can communicate & coordinate that with the other teams, so as to avoid any conflicts with jersey colours.

ALBERTA BOWL PRE- AND POST-GAME PROTOCOL

For 2018, the Northern Alberta Champions at each level will be considered the home team.

The home team will be expected to wear their home colors for the game while the visitors are expected to wear their white jerseys.

If there is a concern with this (i.e. the home team wants to wear white or teams only

have one jersey) home teams will have until Monday at noon to declare their intentions.

Teams who do not comply will be subject to disciplinary action from the ASAA Executive Committee.

PRE-GAME PROTOCOL:

You can take the field whenever you like for warm-up within 1 hour of your game time if you are the first game of the day.

If you have a game preceding, you please wait until the conclusion of the Awards Ceremony for that game prior to taking the field for warm-up unless otherwise directed.

The clock will be set to run to 0:00 approximately two minutes prior to the scheduled start of your game.

With 10:00 left on the clock prior to your game, please return to your dressing room.

At 0:00 you will be expected to have your team lined up in numerical order in the walkway leading to the field.

Visiting team will line up first with the home team lined up behind them.

Please follow the Field Controllers instructions from there. The Visiting Team will be announced first. All players will be announced. When they are announced, players are expected to run down the sidelines to their respective 45 yard line where they will turn and run up that line until their entire team is out.

Then the home team follows suit.

DO NOT GO TO YOUR BENCH.

Teams will stand on their respective 45 yard lines facing each other.

From there, the officials will hold the Captains meeting.

Home team calls the coin flip.

Captains will then return to the 45 yard lines for the playing of the National Anthem that will start when the head referee takes off his hat.

Play Ball!

POST-GAME PROTOCOL:

Immediately following the game, save any post-game discussions for the locker room. Please give a quick three cheers for your opponent then shake hands.

Demonstrate Sportsmanship – As disappointing as it may be to lose a game of this nature, please keep in mind the bigger picture and continue with the post-game protocol rather than leaving the field. Teams who do not follow the post-game protocol will be fined.

Following the shaking of hands, please line up on your respective 45 yard lines **with helmets off**

The silver medals will be presented first. After the medals are handed out, the captains of the silver medalist team will step forward to receive the finalist plaques.

Note that the silver medalists are expected to remain on the field for the presentation of the gold medals.

The gold medals will be presented next. The captains will be called forward to receive the plaques and banner.

Once complete the winning team will have its picture taken while the silver medal team may leave the field at its leisure.

- NOTE – If the weather is -15, at the discretion of the ASAA representatives present in consultation with the host committee, the medals will not be presented to each individual but rather the head coach to be given out in the change room.

ACCOMMODATIONS

The Fort McMurray Hotel Group has put together an amazing accommodation package for teams and families making the journey north.

You can access these great rates at excellent hotels by getting in touch with Mr. Mike Harlick, General Manager of the Fort McMurray Hotel Group.

Mike Harlick

General Manager

T: 780-714-9444

F: 780-714-9440

mharlick@meritfortmcmurray.com

Behind Our Doors There's Always A Warm Welcome, call us at 1-866-650-FORT (3678)

The hotels have been broken into team hotels, referee hosts, and host hotels for ASAA and Football Alberta staff.

Group	Occupancy	Total	Franklin	Radisson	Clearwater	Nomad	Merit	Vantage
Referees	Double	10	10					
Officials	Double	10	10					
Parents	Double	50	10		10	10	10	10
ASAA & Football Staff	Double	10						10
Teams	Quadruple	200		50	50	50	50	
		280	30	50	60	60	60	20
Proposed rates	w/Breakfast		\$ 139	\$ 149	\$ 139	\$ 129	\$149	\$ 119
	wo/Breakfast		\$ 129	\$ 139		\$ 109	\$109	
	Breakfast@Prime			\$ 189				

Check out www.fortmcmurrayhotels.ca for more information!

FORT MCMURRAY TOURISM

Fort McMurray Tourism is proud to be a part of this event. There are so many places to go and people to see while you are in the RMWB. Mr. Tyler Cole from Fort McMurray Tourism will be your guide if you have any questions about places to go, restaurants to eat at, or if you want to head north to see what Canada's energy future is doing up the highway.



Tyler Cole B.A.
Sport Tourism Coordinator

Office Phone: 780-791-4336 ext. 226

Cell: 780-370-1568

Toll Free: 1-800-565-3947

<http://www.sporttourismfortmcmurray.ca>

ALBERTA BOWL 2018 OFFICIAL AMBASSADORS

We are thrilled that local Holy Trinity Northern Knights' football coaches, founders of Northern Elite and third place finishers on Season 6 of the Amazing Race Canada Dylan Elias and Kwame Osei are the official ambassadors for our event. Check in and say hi, chat, get a photo, or talk football with Dylan and Kwame as they circulate the event on Friday and Saturday.



ADMISSION PRICES

Adult - \$10 One Day Pass
Student (7 to 17) - \$5 One Day Pass
Children (6 and under) - Free

SOCIAL MEDIA

We will be getting the word out about the event, games and results through social media! Watch for us on Facebook, Twitter and Instagram!

Twitter - @ASAA
Instagram - @asaaprovs
Facebook Event - The Alberta Bowl 2018

LIVE VIDEO STREAM

Neville Video Productions will be streaming all games live via the ASAA YouTube Live channel for FREE. The link will be posted on the Championship website.
<https://www.youtube.com/channel/UCJ0hxeEdxRbxcJjt5W8Eclg/featured>

PROGRAMS

Digital programs will be available on the ASAA Championship Host Website.

Printed copies will be available to purchase at the gate for \$10.

GRIEVANCE & DISCIPLINE COMMITTEE

The Grievance and Discipline committee serve two key functions at the ASAA Provincials. The first function is to deal with matters that occur during competition, typically discipline/conduct types of issues, and appeals that may arise from ejections; while the second function is to handle any other matters that arise that require dispute resolution.

The Alberta Bowl Grievance & Discipline Committee will be made up of the Tournament Chair/Designate, ASAA Football Commissioner/staff member, Head Official or designate, school administrator, two coaches that are not in conflict, and a member of the ASAA Executive Committee.

SMS EQUIPMENT STADIUM AND SHELL PLACE USER GUIDELINES

Please respect these facilities and adhere to the following guidelines:

Only players, coaches, officials and trainers allowed on the field

No spectators are allowed on the field

No smoking, chewing tobacco, vaping, or nicotine spray is allowed on the field, locker rooms or concourse areas.

No sunflower seeds, pumpkin seeds, gum or other food or drink (excluding water) is allowed on the turf

Locker rooms are to be left clean with all garbage (used tape, etc) put in garbage

bins

Any breach of these policies or guidelines may result in a fine of \$250.

Thank you for your cooperation.

FIRST AID/EMERGENCY MEDICAL

Medical staff will be on the sidelines and trainer rooms throughout the event.

Police and Fire Department resources will be on site for the championship games.

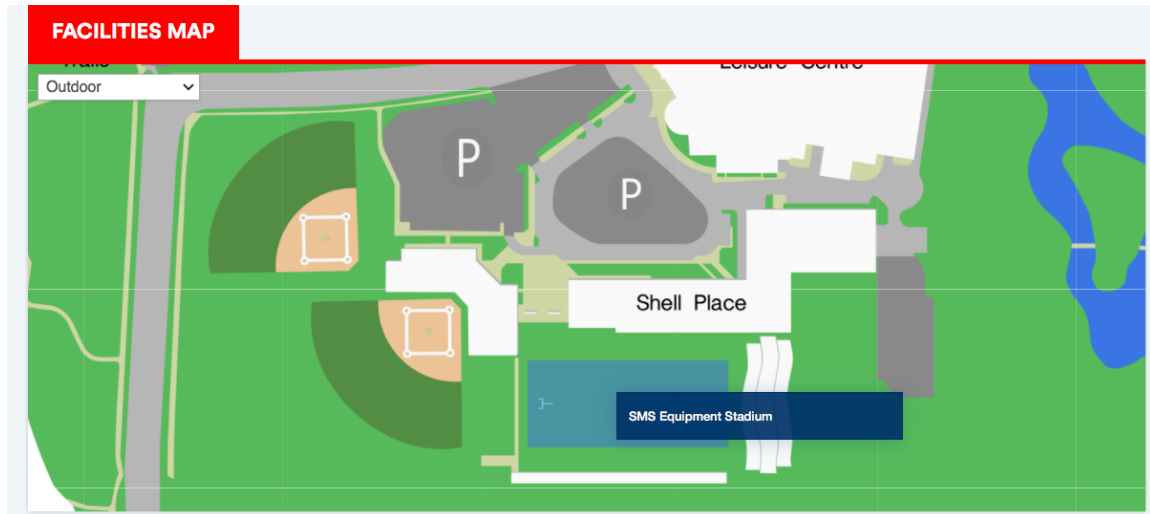
PARKING

All teams are requested to arrive as a group to facilitate entry at the East entrance to Shell Place. A hospitality volunteer will meet you at the entrance, and take you into the appropriate change areas.

Only athletes and coaches who are listed on the official roster registration will be permitted free access to the facilities.

Parking areas for coach buses will be marked along the facility and there are extra bus parking spots closer to the baseball field.

There is a lot of additional parking availability in the Shell Place and MacDonald Island parking areas.



EMERGENCY ACTION PLAN

In conjunction with the ASAA, Shell Place, and the Regional Municipality of Wood Buffalo, the host committee has contingency & response action planning in place; details are below:

First Aid kits for emergencies will be located at the main desk and with the medical staff on the field.

If emergency medical personnel are required, the medic will dial 9-1-1 for any on-field injuries.

In the event of an emergency off the field, the CHARGE person will contact 9-1-1.

When an injury occurs:

Initially, when coming in contact with the injured student athlete, take control and assess the situation.

Exercise universal precautions related to blood/body fluids.

Keep in mind the following –

Do not move the injured student athlete

If a student athlete cannot move by him/herself, do not move the body part for him/her.

Instruct any bystanders to leave the injured student alone.

Do not remove the student athlete's equipment unless emergency treatment is

required e.g. CPR or artificial respiration.
Assess the injury; evaluate the severity of the injury and decide if further assistance is required.

If an ambulance is not needed, then decide what action is to be taken to remove the injured student athlete from the playing surface.

If an ambulance is required: request assistance from another person by having this person call an ambulance with the all relevant information (nature of emergency, precise location, telephone number of location) and have them report back to you with estimated time of arrival, then send them to the access entrance to wait for the ambulance.

Once the call has been placed, observe the injured student athlete carefully for any change in condition and try to reassure the injured student until professional help arrives (blankets are located by the first aid kit to help reduce the chance of shock).

Do not provide the injured student athlete with food or drink, unless otherwise indicated by situation e.g. diabetes, hydration.

Stay calm and speak reassuringly.

When ambulance arrives, describe incident and what has been done.

An adult should be designated to accompany the injured student athlete to the hospital to help and document steps taken to treat the injury.

EMERGENCY ACTION PLAN – Quick Reference

SHELL PLACE

Event: ALBERTA BOWL 2018 – ASAA Football Championships

Venue: SMS EQUIPMENT STADIUM

Location Address: 1 MacDonald Drive, Fort McMurray, AB

Ambulance Access:

Gate access off of the main road, turning left off of MacDonald Drive, accessing the

field via the North West side (behind the baseball field).

CHARGE Person:

Clayton Altares (Shell Place) 780-880-1477
Brendan Toner (Alberta Bowl) 780-880-2792

EMS Dispatch #: 9-1-1 or non-emergency number for RCMP 780-788-4000

Emergency Equipment Available:

A stocked first aid kit will be available on site at the main desk. This kit will include bandages, ice packs, and other general medical supplies for minor injuries. Blankets will be kept at the gate as well in cases where major medical services are needed and the risk of shock is possible.

Staff (medics) will be on-site for all injuries on SMS Field

Obstacles that may interfere:

Parked cars
Spectators
Equipment

Location of Nearest Emergency Facility:

Northern Lights Regional Hospital
7 Hospital Street
Fort McMurray, AB

MUSTER POINT

Muster Point will be determined by Shell Place workers dependent upon the location of the Emergency and an announcement will be made from the Press Box.

ASAA CODE OF ETHICS

Please refer to the 2018-2019 ASAA Policy Handbook; excerpted below:

1. Fair Play and Sportsmanship

All competitions must be conducted with a high standard of courtesy, fair play and

sportsmanship.

All those involved share this responsibility.

A. Coaches must demonstrate qualities of courtesy and good sportsmanship. These are evidenced by proper acceptance of officials' judgment, positive encouragement of player performance and bench behaviour.

B. Athletes must demonstrate qualities of courtesy and good sportsmanship by proper acceptance of officials' judgment and by showing proper respect for opposing athletes as well as for teammates.

C. Cheerleaders must demonstrate courtesy and good sportsmanship by the appropriateness and timeliness of the cheers they lead, respect for the other cheerleaders and athletes, and their attempts at effective crowd control.

D. Spectators

i. Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities. Spectators must also show proper acceptance of officials' judgment. Artificial noisemakers are not permitted during provincial championship tournaments/ event including: badminton, basketball, cheerleading, curling, golf, team handball, track & field, volleyball and wrestling. With the exception of air horns and electronic megaphones, noisemakers are permitted at cross country, football and rugby.

Prohibited noisemakers may include but are not limited to: air horns, cow bells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement.

ii. Eviction for Inappropriate Language and/or Behaviour

The Executive Committee or its host/designated representative shall have authority to direct any person to immediately leave any premises or venue hosting any ASAA sanctioned event if that person:

1. exhibits rude or abusive behaviour to any other person
2. uses vulgar, obscene or abusive language and/or gestures
3. fails to promptly follow any reasonable direction given to that person by the designated representative of the ASAA.

The Executive Committee or its designated representative shall have the authority to notify local law enforcement personnel of the failure of any person to immediately comply with a direction to leave any premises or venue hosting any ASAA sanctioned event.

E. Administrators and Teachers Administrators and teachers must demonstrate courtesy and good sportsmanship by their positive examples.

2. Drugs, Alcohol and Tobacco

A. The ASAA is unequivocally opposed to athletes using any banned substance as identified by Sport Canada. It is equally opposed to the use of such substances by individuals in a position of leadership in school sport (i.e., coaches, trainers, managers, and administrators). In addition, the ASAA is opposed to any illegal and/or unethical physiological manipulation, such as blood doping or hormones, employed for the purpose of performance enhancement.

B. The ASAA prohibits athletes possessing/consuming any alcoholic beverage while involved in ASAA activities. It is opposed to the use of such substances by individuals in a position of leadership in school sport (i.e., coaches, trainers, managers, or administrators) while involved in ASAA activities.

C. The ASAA prohibits athletes, coaches/teacher sponsors and any other individuals in a position of leadership such as trainers, managers, administrators from smoking and/or using spit tobacco onsite while involved in ASAA activities. This applies to all activities held on school property and rented community facilities for events such as Rugby, Track & Field, Football, Golf and Cross Country running.

ASAA FOOTBALL POLICIES

Please refer to the 2018-2019 ASAA Policy Handbook for any Football related policies.